

CGU WORKERS COMPENSATION

INFORMATION FOR EMPLOYERS TO BE DISPLAYED – RETURN TO WORK PROGRAM



POLICY AND PROCEDURES

- Prevent illness and injury by promoting a safe and healthy working environment (refer Work Health and Safety Act 2011)
- Display a notice outlining the claim process, name of insurer and availability of claim forms for the worker (refer s178(2))
- Maintain a 'Register of Injuries' accessible to all workers (refer s92(2))
- Notify CGU of all injuries within 48 hours after becoming aware of the injury (refer s93(2))
- Participate in the development of a 'Personal Injury Plan' where a worker has sustained a significant injury (>7 days off work) in conjunction with the worker, Rehabilitation Provider and union representative (if applicable)
- Provide suitable duties where practicable as part of the Return to work process (refer s105)
- Submit documentation regarding the injury to CGU within 7 days of receiving it
- Resolve disputes relating to a Return to Work Program by consulting the worker, insurer and industrial union representative (if applicable).

RETURN TO WORK PROGRAM AGREEMENT

The policies and procedures of the Return to Work Program may be reviewed and amended by the agreement of the undersigned:

Employer's representative

Signature

Phone number

Date

Worker's representative (RTW Coordinator)

Signature

Phone number

Date

